

EVANSVILLE COMMUNITY SCHOOL DISTRICT  
POLICY COMMITTEE MINUTES

A Policy Committee meeting was held Monday, April 11, 2022, at 2:30 pm in the District Board and Training Center.

**Committee Members Present:** Laurie Burgos, Elyn Paul, Kathi Swanson. **Also present:** Lindsay Krull, Andrea Hovorka, Bill Davis (Evansville Today).

Motion by Ms. Paul, second by Ms. Burgos, to approve the minutes of the March 21, 2022, meeting. Motion carried, 3-0 (voice vote).

Review and discussion of the following Neola draft policies and administrative guidelines related to Professional Staff: PO3120.01 – Job Descriptions, PO3120.04 – Employment of Substitutes, AG3120.05 – Employment of Summer School Staff, PO3120.06 – Selecting Student Teachers/Administrative Interns, PO3120.07 – Employment of Casual Resource Personnel, PO3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities, PO3120.10 – Job Sharing, PO3121 – Criminal History Record Check and Employee Self-Reporting Requirement, PO3122– Nondiscrimination and Equal Employment Opportunity, PO3122.01 – Drug Free Workplace, AG3122.01 Drug Free Workplace, PO3122.02 – Nondiscrimination Based on Genetic Information of the Employee, PO3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment, AG3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment, PO3124 – Employment Contract, AG3124A – Contracts, AG3124B – Request for Reduced Contract Period, PO3125 – Educator Licensing. AG3125 – Wisconsin Educator Licensing.

Review and recommend removal of Neola draft policy PO3120.05 – Employment of Personnel in Driver Education and Community Education Programs.

Review and recommend removal of Neola draft administrative guidelines related to Professional Staff: AG3120.01 – Job Descriptions, AG3120.04 – Employment of Substitutes, and AG3120.10 – Job Sharing.

Reviewed and sent back for additional work the following Neola draft administrative guideline related to Professional Staff: AG3124C – Employment Contract for Administrators.

**Next Meeting Dates:** The next meetings will be April 25, 2022, May 9, 2022, and May 23, 2022, at 2:30 pm.

**Adjourn:** Motion by Ms. Burgos, second by Ms. Paul, to adjourn. Motion carried, 3-0 (voice vote) at 4:30 pm.

Approved: \_\_\_\_\_ Date:  
Kathi Swanson, Chair